



Appointment Policy

Lowcountry Plastic Surgery Center is dedicated to giving you, as our patient, quality care and is pleased to reserve appointment times especially for you. In order to contain costs, guidelines have been established regarding appointment scheduling. Many people need our services and missed appointments inconvenience everyone. So that we may provide the best care possible to all of our patients, **we require a minimum 24-hour notice** for all appointment changes.

- Some appointments require a reservation fee of \$50 and that fee will not be refunded without the minimum 24-hour notification. The amount of the advanced fee will be applied to the consultation fee when you arrive for your appointment.
- A charge may be applied for broken or missed appointments without advanced notification.
- Multiple broken appointments may require a reservation fee in order to schedule future appointments.
- Broken appointment fees must be paid before any other appointments are scheduled.
- If you are more than 15 minutes late for your reserved appointment, it may be necessary to reschedule.

By Signing below, you acknowledge that you have read and understand our scheduling policy.

Printed Name: _____ Date: _____

Signature: _____